



MYC Club Boating Manual, Policies & Procedures

Welcome to the Marblehead Yacht Club - Club Boating (MYC-CB) program. This document will provide you with information on how Club Boating works as well as some guidelines for the use of our boats. If you have any questions about your Club Boating privileges or these policies, please email marbleheadyc-cbc@gmail.com. We want to help you make the most of your time sailing with us!

Address: MYC, 4 Cliff St, Marblehead, MA 01945

Mailing Address: MYC, PO Box 943, Marblehead, MA 01945

Website: marbleheadyc.org/club-boating

Email: marbleheadyc-cbc@gmail.com

MYC/Launch Phone Number: (781) 631-9771

VHF: Channel 71

Please note that this Manual summarizing our Policies and Procedures is updated from time to time. Especially as this is a new program at MYC, we expect changes as we learn what works best. To ensure you have the latest document, visit our website above.

Currently, MYC-CB has one sailboat, a Rhodes 19. The Rhodes 19 is a full keel boat, drawing 3.25 ft of water, is 19.16 feet in length, and is steered by a rudder with tiller. This boat is a fractional rig with a jib and mainsail. It is a great day sailing boat and is also a one-design racer with a very active Marblehead fleet.

Sailing Hours and Availability of Boats

MYC-CB hours begin in the morning when the MYC launch service starts and end in the evening ½ hour before sunset. Launch hours vary throughout the season and can be found at marbleheadyc.org (if in doubt, check with the launch driver). Specific time slots and scheduling information will be provided to new MYC-CB members upon admission to the program. Generally, there will be three slots per day available on most days: Morning, afternoon and early evening.

Club Boating hours may be limited due to inclement weather, during club racing and sailing events and during scheduled maintenance.



Club Boating Requirements and Fees

Club Boating participation requires:

- Current Marblehead Yacht Club Active/Boating membership in good standing (not including associate/social, life and honorary memberships)
- Payment of the annual Club Boating membership fee (currently \$300 per year)
- An orientation and checkout (see below) in one of the MYC sailboats
- Signed agreement to these Policies and Procedures
- A signed waiver

A Club Boating Member must be onboard whenever the boat is in use and is responsible for the condition and safe operation of the boat. They are also responsible for the safety and actions of crew and guests, and compliance with laws and regulations, including maritime laws.

The Club Boating fee (\$300) plus an Active/Boating MYC membership covers the use of the program vessels. See our marbleheadyc.org/club-boating or email marbleheadyc-cbc@gmail.com for additional details.

The 2026 Club Boating season will begin on June 14th and conclude with the closing dates of the MYC waterfront, which is typically mid-October. As 2026 is our inaugural year of the program, launching the boat may be delayed slightly.

Additional Fees

Additional fees may be charged when boats or equipment are returned late, left dirty, damaged or lost

Qualifications and Checkouts

All new prospective MYC-CB members are required to complete an application with a sailing resume and an on-the-water checkout with an approved MYC-CB screener.

The screening will provide the prospective member with an opportunity to demonstrate sailing competence and safe boat handling, and for the screener to provide an orientation to the rigging and handling of our boats. This orientation will also include procedures for scheduling the boats and guidance on local navigation and conditions as indicated.

The prospective MYC-CB members must successfully demonstrate the ability to responsibly skipper a simple day sailing keelboat in familiar waters in light to moderate wind and sea conditions. Some of the sailing skills required are:

- Local marine weather forecast
- Boat equipment and safety



- Rigging
- Basic knots
- Points of sail, sail controls and trim
- Leaving the dock and mooring
- Boat control (starting, stopping, tacking, jibing, getting in and out of irons)
- Safety and emergency procedures (including man overboard rescue method, use of visual and sound signals)
- Proper radio communication
- Returning to dock or mooring
- Anchoring techniques
- Basic navigation (ATON, charts, course and bearing)
- Right-of-way rules
- If sailing singlehanded show proficiency with all the above singlehanded

Crew and Guests

Sailing is fun solo, but it's even more fun and safer when accompanied with friends!

- MYC-CB boats may be sailed single handed or with a maximum of 4 people (skipper plus three crew/guests).

Boat Reservation Policies and Cancellations

MYC-CB members will be provided with a link to our online reservation form to schedule sailing time slots: marbleheadyc.org/club-boating-schedule

Reservations are available for individual time slots which will vary somewhat through the season according to launch hours of operation and sunset. Typically, these slots would include: 9:00 AM – 12:00 PM, 1:00 – 4:00 PM and 5:00 – 7:30 PM, except early and late season when sunset is earlier than 8:00 PM. **Note: MYC-CB boats must be back on their moorings by ½ hour before sunset at the latest.** It is imperative that *every effort* is made to return to MYC *on time* for safety reasons as well as courtesy to other MYC-CB members who will be using the boat after you.

- An individual may hold up to **three non-consecutive** advance reservation slots at any one time. If there are open reservations within the next 24 hours, participants may reserve those without restrictions.
- ***If your plan changes, please be sure to cancel reservations as soon as you are able, so that other MYC-CB members might use that time slot.***



Should you have any issue with the reservation system, please contact the MYC by sending an email to marbleheadyc@gmail.com.

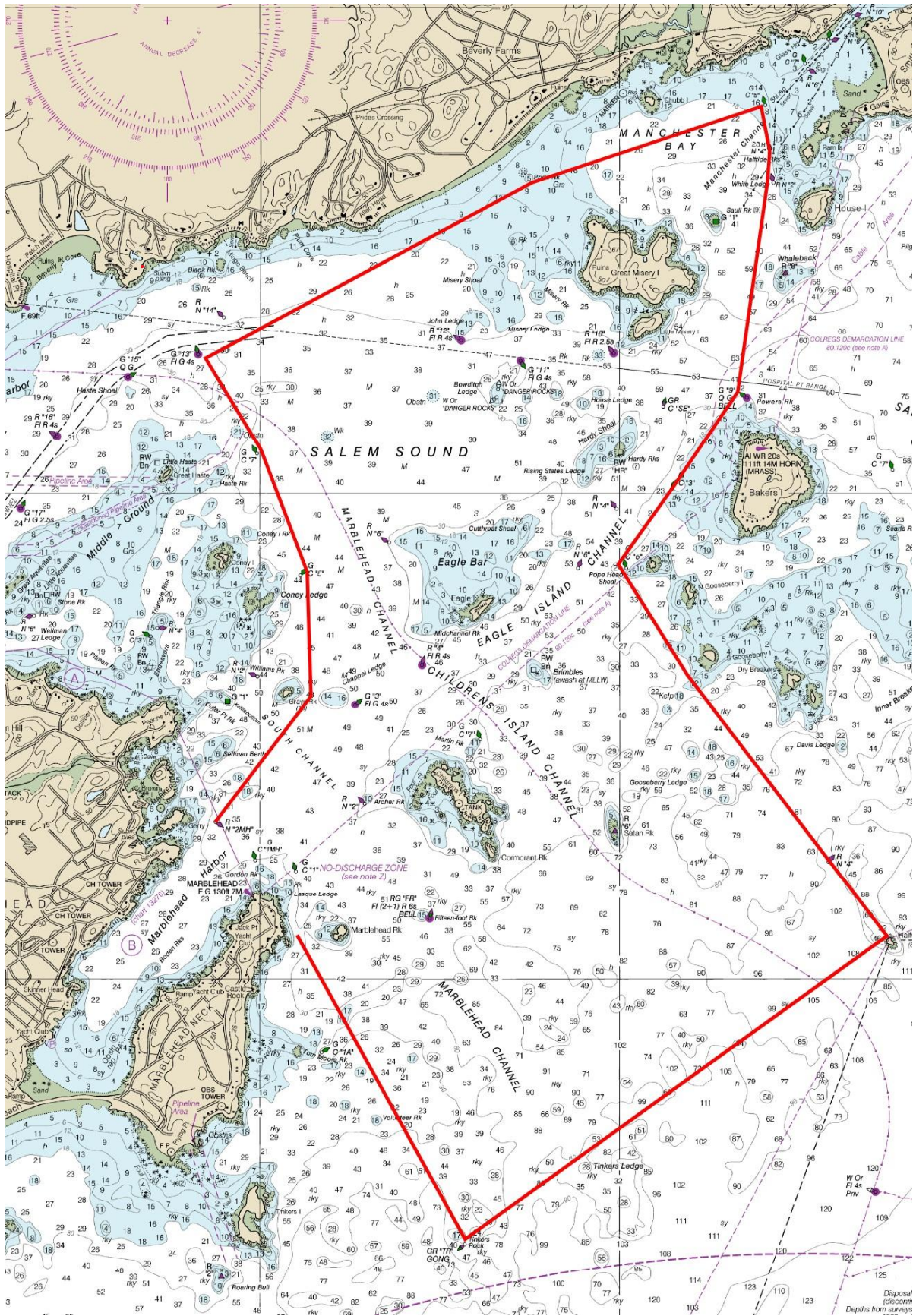
Navigation, Sailing Area Boundaries and Destinations

See chart below. The MYC-CB sailing area comprises Marblehead Harbor and Salem Sound. This includes out and around Great Misery Island, inside of Bakers Island, inside of the Gooseberry Islands, out around Children's Island as far as Halfway Rock and Tinkers Rock Gong. See **RED** line as shown on the chart below.

The key to trouble free sailing involves continuous positional awareness. MYC-CB boats have a laminated chart of the sailing area. Keep your chart out and refer to it constantly while sailing. There are also many inexpensive electronic marine chart apps that can be downloaded to your mobile phone or tablets (e.g. Navionics) and that provide constant GPS location on electronic marine charts.

The Salem Sound sailing grounds have numerous hazards to navigation, caution is necessary at all times. Familiarity of the area is a requisite.

Areas to pay particular attention to are: Staying well off of Marblehead Causeway, Eagle Island Bar, Bowditch Ledge (G"11" and two white cans), Hardy Shoal, Pope Head (C"5"), Brimble's Rock (hazard post), and staying well clear of the northern tip of Marblehead Neck. Note that some of these obstacles have no markers or other aids to navigation (ATON).





Safety and Etiquette

Communication on the Water

You must have a VHF marine radio on board. You may check out a hand-held VHF from the MYC launch driver if you don't own one. This will allow you to radio other boats or the Harbormaster on **Channel 16** and the MYC launch on **Channel 71**.

We recommend bringing a cell phone while sailing, as a backup, in case you need assistance. Make sure you have the following numbers saved in your phone, in case of emergency:

- Marblehead Harbor Master: (781) 631-2386, VHF Ch. 16
- Salem Harbor Master: (978) 741-0098, VHF Ch. 16
- Beverly Harbor Master: (978) 921-6059, VHF Ch. 16
- Manchester Harbor Master: (978) 526-7832, VHF Ch. 16
- Coast Guard (Gloucester Station): (978) 283-0705, VHF Ch. 16
- MYC: (781) 631-9771, VHF Ch. 71

Collisions

Please remember the safety of yourself and your crew is a priority. Use fenders, not body parts, to protect boats from impact. Should you collide with another boat, please note the name and type of the other vessel and report the incident to the MYC-CB Committee by email.

Groundings

If you do run aground and cannot get off immediately, drop your sails, put on PFDs and radio/call the Harbormaster. Grounding can cause dangerous structural damage to the keel and/or other structures. Whether you can get the boat off the ground or not, **for the safety of those using the boat after you, report all groundings to MYC-CB immediately** so we can inspect the boat and repair it as necessary. Note that the Club Boat insurance **does NOT** cover towing. Participants will be responsible for all towing and emergency assistance costs.

Weather Conditions and Squalls

On days when we determine that high winds or other weather conditions might make it unsafe for you to sail, we may require that you reschedule your sail for another day. No sailing is allowed if there is a small craft advisory in effect or if the launch driver has determined it is not safe to run the launch. If the weather looks severe, you may want to contact the MYC at (781) 631-9771 prior to leaving home. In marginal weather conditions, we may ask you to limit your navigational range or cancel your reservation

Before Sailing

- Before going sailing, always review the weather forecast and revise your sailing plans if needed. You are responsible for sailing within your ability. Please call any one of our



MYC-CB committee members if you have questions or would like some guidance on whether to sail, setting up your boat, choosing sails, or where to sail.

- Check the calendar and confirm your boat assignment.
- For your safety, you may want to let someone such as a friend or the MYC launch operator know your destination (float plan).
- Note the condition of the boat and check equipment inventory. Let the MYC-CB committee know if there are any problems.
- There should be **four** PFDs (personal floatation devices) onboard each boat. Be sure there is a PFD **for everyone** on board. Note that any child 12 and under is required to wear a PFD at all times on the water per Federal Law and we suggest you provide your own appropriate children's PFD as these vary by age/size of the children involved. Wearing a PFD is highly recommended for everyone else as well.

During Sailing

- Be aware of traffic and always respect the rules of the road.
- Be aware of the aids to navigation and depth. Remember that a **Rhodes 19** has a fixed keel and draws close to four feet. Some submerged shallow obstacles are unmarked in Salem Sound. Always follow the navigation chart and regularly check your location.
- Return to the mooring as soon as possible if you notice lightning and thunder approaching.
- Always plan to return to the mooring at least ½ hour before sunset.
- No consumption of alcohol and drugs allowed at any time on board.

After Sailing

- Take trash off the boat.
- Pass the halyards around a spreader to prevent them from slapping against the mast.
- Secure and cover all sails, secure the tiller and any other loose gear.
- Ensure you are properly tied to the mooring.



Damages and Liability

Members are responsible for all damage and injury, including to third parties, resulting from operator error as determined by MYC-CB Committee.

MYC-CB carries hull and liability insurance that extends specific coverage to program boats, liability losses and claims brought against MYC-CB subject to deductible amounts, exclusions, and terms and conditions. A Member's responsibility for damage per incident shall be limited to \$500. Members are encouraged to review their own insurance policies which may provide their own personal coverage.

Care of the Fleet

We ask that MYC-CB Members treat our Rhodes with the same love and respect as if it were their own. Please report any equipment, sail or maintenance needs to the MYC-CB committee by email. Thank you for helping to keep our boats safe and ready to sail!

MYC Club Boating Committee Contacts

Should you have any question, comments or concerns, please feel free to contact the MYC Club Boating at marbleheadyc-cbc@gmail.com

- Peter Evans
- Phil Cameron
- Eliot Shanabrook
- Dave Weber
- Nate Burke
- Paul Mervis
- Mike Mentuck

The MYC-CB Committee is here to help and answer any questions you may have.